

# YOUR GROUP ACTIVITIES

Insured Name: \_\_\_\_\_ Policy No: \_\_\_\_\_

Please use this form to give us full details of all the activities offered by your group. You are automatically covered for all those activities listed under the "Agreed and Approved" section, but you will need to use this form to give full details of all your other activities. All other activities must be declared in full on this form, and any quotation/cover provided will be for declared activities only. Please send samples of any promotional literature, flyers etc.

## Agreed and approved

Arts and crafts, badge making, basketball, bat and ball, board games, bouncy castles (**refer to policy conditions attached**), card games, clay modelling, climbing frames, computer games, construction kits, cooking, dance (**excludes break dancing**), dance mats, dolls, drama, dressing up, face painting, fancy dress, homework corner, horse riding (**refer to policy conditions attached**), imaginary play, karaoke, knitting, lego, mini golf, music, nature area, papier mache, parachute games, pedal go karts, play dough, playground games, races, reading corner, role play corner, roller skating (**excludes roller blading and skate boarding**), rounders, sand play, scooters, sewing, skipping, skittles, slides, snacks, space hoppers, swing ball, swings, table tennis, tennis, trampolines (**refer to policy conditions attached**), treasure hunts, watching television.

**If your group is undertaking any of the following activities, please provide the additional information required in the space provided or on a separate sheet of paper.**

Please note that none of the activities listed below are automatically excluded, but we do need to have more information so that we can advise you on such issues as supervision ratios and whether you require qualified instructors, so please give us full information.

Cricket: *Are qualified instructors with their own public liability insurance supervising the session(s)?*

Cycling: *Does this take place on or off site? Does the equipment belong to the club or children?*

Football: *Are qualified instructors with their own public liability insurance supervising the session(s)?*

Gardening: *Details of equipment used.*

Hockey: *Are qualified instructors with their own public liability insurance supervising the session(s)?*

Junk modelling: *Details of material used.*

Padding pool: *Details of depth of pool and supervision (adult/child ratios).*

Stilts: *Type of stilts used and height of stilts.*

Swimming: *Public or private swimming pool?  
Is there a qualified life saver/swimming teacher or coach in attendance at all times?*

Water play: *Type of water activity.*

Woodwork: *Details of equipment used.*

**If you are undertaking any other activity not listed above, please advise Morton Michel in the space provided, or on a separate sheet of paper.**

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

# MORTON MICHEL POLICY CONDITIONS

## BOUNCY CASTLES

- *the manufacturers' and/or suppliers' instructions regarding use, safety and maximum recommended numbers of children must be complied with at all times;*
- *no adult must be allowed to play on the bouncy castle;*
- *the location and the moorings for the bouncy castle must be safe and suitable;*
- *the bouncy castle equipment must be checked by a Group Official before use to ensure that there is no defect or damage;*
- *at least two members of staff must supervise the bouncy castle at all times;*
- *safety mats must be in the correct place and kept clear at all times;*
- *supervising staff must be able to see all children on the bouncy castle and be close enough to support any child that may come off or be in need of help;*
- *the bouncy castle must be deflated when not in use;*
- *one member of staff must check the bouncy castle every half hour to ensure that the moorings are stable, the blower is pumping air correctly and the air vents are secure;*
- *a trained First Aider must be present on site;*
- *food and drink must not be permitted on the bouncy castle;*
- *children must not be permitted to*
  - *wear jewellery, watches or shoes/boots/trainers etc, or have any sharp or pointed objects whilst on the bouncy castle*
  - *perform any type of acrobatics or climb the walls or supporting pillars of the bouncy castle*
  - *go either around the back or the sides of the bouncy castle at any time*
  - *have access to the bouncy castle whilst it is being deflated;*
- *children must*
  - *walk on and off the bouncy castle on all occasions*
  - *be grouped in relation to their size and age.*

## HORSE RIDING

- *Any horse riding activity to be at authorised riding centres only, with their own Public Liability insurance, effective and with a limit of at least £1,000,000.*

## TRAMPOLINES

- *the manufacturers'/suppliers' instructions regarding use, safety and recommended numbers of children must be complied with at all times;*
- *the use of such equipment has been notified to Ofsted or other registering authority and no concerns or objections have been raised, and any requirements complied with.*